



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF CHIROPRACTIC

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PUBLIC MEETING MINUTES:	Board of Chiropractic
MEETING DATE AND TIME:	Thursday, April 7, 2016 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building
MINUTES APPROVED:	June 2, 2016

MEMBERS PRESENT

Dr. Trevor Ennis, Professional Member, President
Dr. Jessica Bohl, Professional Member, Complaint Officer
Dr. John Mahoney, Professional Member
Taube Carpenter, Public Member
Lois Dunning, Public Member

MEMBERS ABSENT

Dr. Kelly Keener, Professional Member, Secretary
Marceline Knox, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERALS PRESENT

Kevin Maloney, Deputy Attorney General
LaTonya Brown, Administrative Specialist II

OTHERS PRESENT

CALL TO ORDER

Dr. Ennis called the meeting to order at 8:51 a.m.

REVIEW OF MINUTES

A motion was made by Dr. Ennis, seconded by Ms. Carpenter to approve the meeting minutes of February 4, 2016. The motion carried unanimously.

NEW BUSINESS

Ratifications of Applications

A motion was made by Dr. Bohl, seconded by Ms. Dunning, to approve ratification for the applications of John Woodward, Marc Persson, Tyressa Savage, and Gloria Stone. The motion carried unanimously.

Review of Continuing Education Course

A motion was made by Dr. Mahoney, seconded by Dr. Ennis to amend the agenda to add the continuing education course submitted by the ICPA. The motion carried unanimously.

The Board reviewed the continuing education course submitted by the ICPA. The course is sponsored by an accredited Chiropractic college; according to section 2.1.7 of the Rules and Regulations, accredited Chiropractic colleges are presumptively approved. A motion was not needed.

Review of Application/checklist- Reciprocity

Ms. Brown handed the Board a draft of the verification of practice form and the updated application that coincides with the Delaware Code (Section 3 of SB 114). The Board reviewed the form and had no amendments. Ms. Brown stated that she will have Ms. Miccio review the forms and if any changes are needed she will let them review them at the next meeting.

A motion was made by Dr. Ennis, seconded by Dr. Bohl to approve the draft of the verification of practice form and the updated application. The motion carried unanimously.

CORRESPONDENCE

None

Other Business before the Board

Preceptorship in DE

Mr. Maloney stated that he will send the proposed regulatory amendment, via email to Ms. Brown so that she can forward it to the Board members to review and make amendments. Mr. Maloney will then forward it to the Registrar as a proposed Regulatory amendment.

Post Renewal Audit Information

A motion was made by Dr. Mahoney, seconded by Ms. Dunning to amend the agenda to add the post renewal audit information. The motion carried unanimously.

The Board discussed the percentage to audit during the audit period. The Board decided to audit 15% of random active licensees and 100% of late renewals. The Board is requesting that the audit notices be mailed out on August 1, 2016.

PUBLIC COMMENT

None

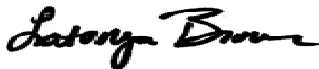
NEXT MEETING

The next Board meeting is scheduled for June 2, 2016.

ADJOURNMENT

There being no further business before the Board, a motion was made by Dr. Ennis, seconded by Ms. Dunning to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 9:35 a.m.

Respectfully submitted,



LaTonya Brown
Administrative Specialist II